

## INTERAGENCY AGREEMENT

This Agreement is made and entered into by and between the Department of Corrections, (hereinafter referred to as the **DEPARTMENT**"), Fiscal Bureau, whose address and phone number are 1539 11th Avenue, Helena, Montana, and (406) 444-3930; and (**Department of Public Health & Human Services, Child Enforcement Services Division - CSED** ), (hereinafter referred to as the "**CONTRACTOR**"), whose address, and phone number are , 3075 N. Montana, Suite 112, and 444-7278.

**THE DEPARTMENT AND THE CONTRACTOR AS PARTIES TO THIS AGREEMENT, AND IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, AGREE AS FOLLOWS:**

**PURPOSE:**

The purpose of this agreement is to allow the Department of Corrections to access the System for the Enforcement and Recovery of Child Support (SEARCHS), the Child Support Enforcement Division's data base, for the following:

- A. The verification of child support payments, household composition, and other pertinent data elements in determining eligibility of AFDC, Food Stamps or Medicaid.
- B. The determination of non-cooperation of the custodial parent on AFDC.
- C. The determination of medical coverage for Medicaid applicants and participants.
- D. The determination of case status and recent actions taken by the Child Support Enforcement Investigators.
- E. The investigation of potential fraudulent actions.
- F. The verification of existing support orders and payment history on non-IV-E foster care placements by accessing the VRU, and VRI screens only.

The data base information is provided with the understanding that all confidentiality requirements of **CSED** will be followed by the **DEPARTMENT**, including those in 45 CFR 303.21.

Additionally, the **DEPARTMENT** understands that information obtained through the SEARCHS system, other than information concerning the most recent payment and its relationship to disregards, may not be released to any party either orally or in writing. The **DEPARTMENT** will direct all inquiries concerning IV-D cases to the **CSED** customer service unit.

The **DEPARTMENT** will instruct its workers as to the terms of this agreement.

The parties through their authorized agents have executed this contract on the dates set out below.

This Agreement shall be in force from July 1, 1997 and continue until terminated by both parties.

**DEPARTMENT**

  
Rick Day, Director

9/2/97  
Date

**CONTRACTOR**

\_\_\_\_\_  
Mary Ann Wellbank, Administrator  
Child Support Enforcement Services

\_\_\_\_\_  
Date

Reviewed for Legal Content by:

  
Diana Leibinger-Koch  
Department of Corrections

8/7/97  
Date

OPEN

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- B. The determination of non-cooperation of the custodial parent on AFDC.
- C. The determination of medical coverage for Medicaid applicants and participants.
- D. The determination of case status and recent actions taken by the Child Support Enforcement Investigators.
- E. The investigation of potential fraudulent actions.
- F. The verification of existing support orders and payment history on non-IV-E foster care placements by accessing the VRU, and VRI screens only.

The data base information is provided with the understanding that all confidentiality requirements of **CSED** will be followed by the **DEPARTMENT**, including those in 45 CFR 303.21.

Additionally, the **DEPARTMENT** understands that information obtained through the SEARCHS system, other than information concerning the most recent payment and its relationship to disregards, may not be released to any party either orally or in writing. The **DEPARTMENT** will direct all inquiries concerning IV-D cases to the **CSED** customer service unit.

The **DEPARTMENT** will instruct its workers as to the terms of this agreement.

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### **DEPARTMENT**

\_\_\_\_\_  
Rick Day, Director

\_\_\_\_\_  
Date

### **CONTRACTOR**

\_\_\_\_\_  
Mary Ann Wellbank, Administrator  
Child Support Enforcement Services

\_\_\_\_\_  
Date

Reviewed for Legal Content by:

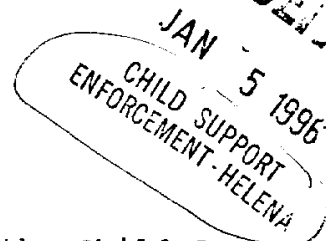
*Diana Leipziger - Koch*  
\_\_\_\_\_  
Department of Corrections

*8/7/97*  
\_\_\_\_\_  
Date

THE STATE OF MONTANA  
DEPARTMENT OF SOCIAL AND REHABILITATION SERVICES

AGREEMENT

December 14, 1995



SECTION 1 - PARTIES

This agreement is entered into by and between the Child Support Enforcement Division, Department of Public Health and Human Services (CSED), and the ~~Division of Child and Family Services (CFSD), Department of Public Health and Human Services.~~

*DOC*  
THE PARTIES AGREES AS FOLLOWS:

SECTION 2. PURPOSE

*Department of Corrections*  
The purpose of this agreement is to allow the ~~Division of Child and Family Services (CFSD)~~ to access the System for the Enforcement and Recovery of Child Support (SEARCHS), the Child Support Enforcement Division's data base, for the following:

- A. The verification of child support payments, household composition, and other pertinent data elements in determining eligibility for AFDC, Food Stamps or Medicaid.
- B. The determination of non-cooperation of the custodial parent on AFDC.
- C. The determination of medical coverage for Medicaid applicants and participants.
- D. The determination of case status and recent actions taken by the Child Support Enforcement Investigators.
- E. The investigation of potential fraudulent actions.

The data base information is provided with the understanding that all confidentiality requirements of CSED will be followed by ~~CFSD~~, including those in 45 CFR 303.21.

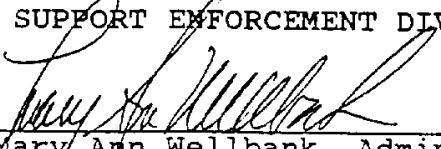
*DOC*  
Additionally, the ~~CFSD~~ understands that information obtained through the SEARCHS system, other than information concerning the most recent payment and its relationship to disregards, may not be released to any party either orally or in writing. The ~~CFSD~~ *DOC* will direct all inquiries concerning IV-D cases to the CSED customer service unit.

*DOC*  
The ~~CFSD~~ will instruct its workers as to the terms of this agreement.

The parties through their authorized agents have executed this


contract on the dates set out below.

MONTANA DEPARTMENT OF PUBLIC  
HEALTH AND HUMAN SERVICES  
CHILD SUPPORT ENFORCEMENT DIVISION

By:   
Mary Ann Wellbank, Administrator  
Child Support Enforcement Division

Date: 1-3-96

~~MONTANA DEPARTMENT OF PUBLIC  
HEALTH AND HUMAN SERVICES  
CHILD AND FAMILY SERVICES DIVISION~~

By:   
Hank Hudson, Administrator  
Child and Family Services Division

Date: 1/3/96

*Montana Dept of Public Health*  
*Ric Bay*  
*etc*

MONTANA DEPARTMENT OF PUBLIC  
HEALTH AND HUMAN SERVICES  
CHILD AND FAMILY SERVICES DIVISION

By: Hank Hudson

Hank Hudson, Administrator  
Child and Family Services Division

Date: 7-2-97

## ADDENDUM

This is an addendum to an agreement currently in place between the Child Support Enforcement Division and the Public Assistance Bureau, Child and Family Services Division, dated 12/14/95.

The purpose of this addendum is to allow the Children's Services Bureau, Child and Family Services Division, to access the System for the Enforcement and Recovery of Child Support (SEARCHS), the Child Support Enforcement Division's data base, for the following:

A. The verification of child support payments, household composition, and other pertinent data elements in determining funding sources for IV-E placements.

F B. The verification of existing support orders and payment history on non-IV-E foster care placements by accessing the VRU, and VRI screens only.

B. The determination of medical coverage for Medicaid applicants and participants.

C. The determination of case status and recent actions taken by the Child Support Enforcement Investigators on medicaid and IV-E cases only.

The data base information is provided with the understanding that all confidentiality requirements of CSED will be followed by CFSD-Children's Services Bureau, including those in 45 CFR 303.21.

Additionally, the CFSD - Children's Services Bureau understands that cases may not be viewed for any other purpose than outlined in this agreement.

The CFSD will instruct its workers as to the terms of this addendum and the original agreement. Additionally, the CFSD will provide a photocopy of this agreement and addendum to each Children's Services Bureau worker who is approved for SEARCHS system access.

MONTANA DEPARTMENT OF PUBLIC  
HEALTH AND HUMAN SERVICES  
CHILD SUPPORT ENFORCEMENT DIVISION

By: \_\_\_\_\_

Mary Ann Wellbank, Administrator  
Child Support Enforcement Division

Date: 7-2-97